



MEDICAL ASSISTANT

The front lines of patient care

What will I do as a Medical Assistant?

When you visit the doctor, you've likely spoken with a Medical Assistant as you described the issues that brought you there.

Medical Assistants prepare patients to see doctors by taking measurements and gathering valuable information that will be used in diagnosing the source of a patient's problems. Medical Assistants also set up exam rooms, give immunizations, take EKGs, and perform various lab tests.

In addition, they may be required to perform certain administrative tasks, such as scheduling appointments, ordering supplies, filling out insurance forms, handling correspondence, and maintaining patient charts.

What careers are available after I graduate?

Medical Assistants work anywhere doctors need screening and other assistance, including private or clinical settings, large-group practices, HMOs, clinics, medical centers, medical facilities, research centers, laboratories, nursing homes, specialized care centers, and hospitals.

West Covina

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West Covina, CA 91790

626.960.5046

Pomona Valley

170 W. Holt Ave.
Pomona, CA 91768

909.623.1552

Glendale

221 N. Brand Blvd.
(lower level)
Glendale, CA 91203

818.242.0205

Riverside

4550 La Sierra Ave.
Riverside, CA 92505

951.351.7750

Anaheim

511 N. Brookhurst St.
Anaheim, CA 92801

714.550.8000

Long Beach

3799 E Burnett St.
Long Beach, CA 90815

562.498.4500

Van Nuys

14540 Haynes St.
Van Nuys, CA 91411

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