



Higher Education Emergency Relief Fund Report – Emergency Financial Aid Grants to Students

Quarterly Report – As of June 30, 2021

Under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Higher Education Emergency Relief Fund (HEERF), **North-West College-West Covina, and Glendale Campuses (OPE ID 011707)** received education stabilization funds designated exclusively for emergency financial aid grants to students.

Pursuant to guidance issued by the Department of Education through an [Electronic Announcement](#) published on May 6, 2020, we are providing the following information about the funds we have received, and how, and to whom, we have distributed them.

1. On **April 9, 2020**, the institution signed and returned to the Department the *Recipient's Funding Certification and Agreement (for) Emergency Financial Aid Grants to Students* required to receive funds allocated under Section 18004(a)(1) of the CARES Act. The institution has used, or intends to use, no less than 50 percent of the total funds received to provide emergency financial aid grants to students.
2. The total amount of funds that the institution has received from the Department pursuant to the institution's Certification and Agreement specifically for emergency financial aid grants to students is **\$703,388**.
3. The total amount of emergency financial aid grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is **\$720,600**.
4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and thus potentially qualified to receive emergency financial aid grants under Section 18004(a)(1) of the CARES Act, as of the date of this Fund Report is **789**.
5. The total number of students who have received an emergency financial aid grant under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is **751**.
6. The methods we used to determine which students receive emergency financial aid grants and how much they would receive under Section 18004(a)(1) of the CARES Act are included below under "Student Emergency Funding Allocation".
7. The information and attestation form we provided to students concerning the emergency financial aid grants appear below under "Student Notices".



Student Emergency Funding Allocation

Student eligibility for Phases One through Four of the emergency grants was established as follows:

Phase One: The College used the following criteria to identify the Phase One cohort of eligible students:

- 1) all active students who were attending courses on campus as of 03/13/2020, the date the COVID-19 national emergency was declared, and were active, or on an approved leave of absence, as of 05/18/2020;
- 2) with established eligibility for Title IV funds with a valid ISIR with an official EFC on file with the College;
- and 3) who returned a complete Student Attestation Form.

Phase Two: The College made subsequent equal disbursement to all eligible students who received a Phase One disbursement who were active on March 13, 2020 and were still active on June 15, 2020. This phase did not require an additional attestation from the student.

Each eligible student was provided a **\$700** grant in each of the two Phases.

The attestation form was required because the College assumed that students included in the cohort incurred the covered expenses due to the disruption of campus operations and the move to distance education. The attestation required the student to confirm this assumption.

Students enrolled in 100% online programs as of March 13, 2020 were not eligible for the emergency grant.

Phase Three: The remaining available portion of the HEERF I emergency grants will be used for students with exceptional need in accordance with the Coronavirus Response and Relief Supplemental Appropriations Act ("CRRSAA"). Students with exceptional need are those students who are eligible to receive Federal Pell Grant funds and are active as of 03/01/2021. There will not be an application or attestation process for this phase and the fund not be conditioned on continued or future enrollment.

Students included in Phase Three may give authorization for the College to apply all or a portion of their HEERF I grant to an outstanding tuition balance that occurred after March 13, 2021.

The individual student Phase Three award amounts will be determined based upon the amount of remaining HEERF I funds and the number of eligible students.

Phase Four: During the HEERF I close-out phase, which is the 90 days after the one-year anniversary of the receipt of the HEERF I Grant Award Notice, the College will redistribute any remaining HEERF I funds from uncashed checks issued in the earlier phases.

Students eligible for a Phase Four disbursement are students with an automatic zero EFC who received a Phase Three disbursement. The amount of the Phase Four award will vary by the total dollars remaining in the fund by OPEID and the number of eligible recipients. There will be no application for Phase Four awards.



Students receiving a Phase Four award may give written authorization for the College to apply the HEERF I grant in full or in part to an outstanding tuition balance that occurred after March 13, 2020.

Students receiving a Phase Four disbursement will be instructed to cash or deposit their check by June 30, 2021, so the fund can be fully distributed by the end of the close-out period or the 455th day (one year + 90 days) after the receipt of the Grant Award Notice.

Student Notices

The following information was provided to all eligible students:

Student Attestation Form Emergency Financial Aid Grant to Students Under the Coronavirus Aid, Relief, and Economic Security (CARES) Act

The U.S. Department of Education has made Emergency Financial Aid Grants available to students who are in need of financial assistance for expenses related to the disruption of normal campus operations due to COVID-19 outbreak. These funds are designed to offer relief for students facing additional costs for things such as course materials and technology, along with basic expenses including, housing, childcare, health care, and food.

In determining the eligibility for the Emergency Grant, the College has identified Title IV eligible students who were enrolled in at least partial residential training at the College as of 03/13/2020.

Grant Amount: \$700

Attestation:

By signing below, you attest that you have experienced expenses associated with the disruption of campus operations due to COVID-19, such as food, housing, course materials, technology, health care, and childcare in excess of the amount of the grant noted above. By signing below, you confirm that you understand that these funds are intended to be used to pay these expenses. You also understand that this is a one-time grant that does not need to be repaid.

If you are not financially responsible for the types of expenses identified above, or you have not experienced additional costs due to the disruption of normal campus operations, please do not sign this Attestation, and instead, contact Sandy Cheung (SandyC@Success.edu) to discuss.



If the mailing address noted on the top of this form is not correct, please include a current mailing address below the signature line. It is to this address that SEC will send your emergency grant check.

Print your name: _____

Signature: _____ Date: _____

ADDRESS CORRECTION

If your address has changed, please provide your new address here:

For questions or concerns regarding this Fund Report, please contact **Jason Li (JasonL@Success.edu)**.